

AGENDA

Meeting: Melksham Community Area Transport Group (CATG)

Place: Melksham Fire Station

Date: Thursday 21 July 2016

Time: 4.30 pm

Please direct any enquiries on this Agenda to , direct line 01225 718375 or email Georgia.tanner@wiltshire.gov.uk

AGENDA

Membership of the CATG

For membership please click on the link below:

<http://modern.gov.wiltshire.council/mgCommitteeDetails.aspx?ID=1319>

1 **Date of the next meeting**

2 **Note Tracker** (*Pages 3 - 10*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

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	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 21st July 2016			
1.	Attendees and apologies			
	Present:	Cllr While (Chair) Rhys Schell, Mark Stansby, Andy Cadwallader, Alan Baines (Melksham Without), Rolf Brindle (Melksham Without), Mary Jarvis (Broughton Gifford), Claire Johnson (Broughton Gifford), Cllr Jon Hubbard (Town Council), Cllr Pat Aves (Town Council), Thelma Carr (Seend PC), Alan Lee (Atworth PC), Ron Robinson (Semington),	Area Board to note.	
	Apologies:	Cllr Terry Chivers, Phil McMullen (Atworth)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 13 th April 2016.	CATG to note.	
3.	Financial Position			
		Finance sheet was presented. Current Balance = £28,264.53	Area Board to note.	Cllr While

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4.	Top 5 Priority Schemes			
a)	Seend High St – Traffic management features at narrow section	All preliminary work has been completed. Work on the ground to commence on Monday August 1 st under a road closure. The work is likely to be completed within 5 days.	Area board to note.	Cllr White
b)	Melksham various roads – new bus shelters at Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd	Land issue at Snowberry Lane still with legal team. Work completed at Semington Road and Blackmore Road.	Area Board to note	Cllr White
c)	Bowerhill Hurricane Rd to Grasmere – Footway link	Work complete. Invoices to be issued to recover contributions previously agreed.	Highways to action. Area Board to note	Mark Stansby Cllr White
d)	Melksham Blackmore Rd to Malvern Close – Footway link	Work complete. Invoices to be issued to recover contributions previously agreed.	Highways to action Area Board to note	Mark Stansby Cllr White
e)	Melksham Kenilworth Estate – 20mph speed limit	Cabinet Member has approved officer’s recommendations to proceed as advertised (following objections). Decision effective from 20 th July.	All agreed and to now be implemented. Approximately 10 – 12 weeks.	Mark Stansby
5.	Other Priority schemes			
a)	Keevil main street - Handrails	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White David Holker

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b)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	Provisional scheme drawing was presented for discussion at previous CATG meeting. Cost of construction estimated at £8,974.97, inclusive of legal fees.	Melksham Town Council have agreed 1/3 rd contribution. Recommendation that 1/3 rd to come from CATG & 1/3 rd Area Board.	Cllr White
c)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Staff resource now allocated. Design work is progressing.	Area Board to note	Cllr White
d)	3991 Atworth Zebra Crossing improvements.	Objections to the extended controlled zone have been received. A report has been drafted for consideration by the Cabinet Member.	Area Board to note	Cllr White
e)	4047 Bollard for Bowmans Ct, Melksham.	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White
f)	4158 Berkshire Green "Cyclists Dismount" sign.	Remedial measures to be completed at highways expense.	Highways to action. Instructions to contractor have been issued. Area Board to note	Mark Stansby Cllr White
g)	4166 Melksham Railway Station directional signage.	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White David Holker
h)	4182 Drop kerb opposite De Havilland PI, Bowerhill.	Staff resource now allocated. Design has come in and quote for the works is £839. Funding already agreed.	Area Board to note	Cllr White
i)	4371 Atworth Mead Park and chapel Rise. Dropped Kerbs.	Awaiting staff resource.	Area Board to note	Cllr White

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6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Issue was placed on reserve list for a 20 mph assessment in 2014. Assessments are now funded by CATGs at a cost of £2,500 per site.	Town Council would like to get a metrocount. JH to liaise with local residents, then inform Mark Stansby to agree location.	Cllr Hubbard
b)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Town Council prepared to fund new Shelter but has asked CATG to fund demolition of existing and preparation of hard standing area.	Demolition and preparation works to cost approximately £5000. Approved by most members. Recommendation to the Area Board is that £2500 from CATG and £2500 from Area Board.	Cllr While
c)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph. Results issued to the parish Council – awaiting their comments.	Awaiting further update from the parish.	
d)	4127 Crossing Point on Sandridge Rd, Melksham.	"Lollipop Person" being sought by school. Further information from MTC/River Mead School required. Cllr Aves to update the group.	Recommendation from Town Council to close.	Cllr While David Holker
e)	4275 Speeding between Melksham and Lacock on Forest Road	Last update on system 04/04/16 – Metrocount not ordered. CATG do not wish to continue with a metrocount.	Mark Stansby to look at additional warning signs C165 Forest Lane.	Mark Stansby

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f)	4283 Kerb required Melksham Lane, Broughton Gifford	Approximate cost of £5,000 for work. Minimum 2 day closure. Letter received from Parish Council confirming that they are not prepared to contribute to this work. Could form part of the future highways maintenance.	CATG is supportive of 2/3 rd , however, request that the Parish find 1/3 rd contribution from another source. Suggestion to speak with Cllr Chivers.	Mary Jarvis
g)	4330 Speeding, C218 Bulkington High St.	Metrocount request not received by Vicky Oates.	To close	David Holker
h)	4360 Speeding concerns, Forest Road, Melksham (within 20mph Zone)	Vicky Oates reported 21/06/16 that the customer has yet to submit the form to initiate a metrocount.	To close	David Holker
i)	4366 Speeding and Traffic Volume, High Street, Seend	Metrocount results received. Mean speed 30.4 mph, 85% Speed 34.9 mph.	To close	David Holker
j)	4381 Semington – request for Direction Sign to Independent Living Centre on Semington Roundabout	Issue passed to Parish council for comment on 22/12/15. Parish Council are supportive. Approx costs will be £250.	Ron Robinson to feedback following discussion with Parish Council.	Ron Robinson
k)	4434 Melksham Dorset Crescent – request for off street parking	This is an Issue for Selwood Housing and not for CATG or Highways to respond.	To recommend to the Area Board that this Issue be closed.	Cllr While
l)	4479 Seend – speeding on High Street and Seend Cleeve	Duplicate of 4366.	To recommend to the Area Board that this Issue be closed.	Cllr While
m)	4489 Freight movement on A359, A350 Stoney Gutter to A361 Paxcroft Mead	The Leap Gate link road was opened on 17 June.	Awaiting a further update from the Parish Council.	

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n)	4532 Request from Parish Council for Berryfield Nameplates	Site meeting completed with Melksham Without PC. Request for one sign at entrance off Semington Road roundabout. Cost approx. £300. Parish requesting a 3-way funding split	Recommendation to approve. 1/3 rd contribution from all.	Cllr While
o)	4554 Atworth Bradford Road – request to consider positioning of Children Warning Sign	Sign is not visible due to obstructions and is incorrect location. Approx cost of the sign would be £250. Parish Council would need to fund this.	Alan to take back to the Parish Council.	Alan Lee
p)	4630 Beanacre Westlands Lane – Speeding concerns	Parish Council supports request. Metrocount has been ordered.	Awaiting results	
q)	4633 Melksham Blackmore Rd link to Malvern Close – request for barriers to deter cycling		Cllr Hubbard and Cllr Aves to update following further discussion with Town Council	Cllr Hubbard
r)	4670 West Hill – speeding between Purlpit and Whitley	Parish council supports request. Metrocount requested.	To note	Cllr While
s)	4680 Melksham Union Street – request for an “access only” Order.	Concern about number of vehicles travelling down this street.	Alternative option proposed of reversing the traffic flow. Mark to write briefing note for Town Council.	Mark Stansby
t)	4715 Bowerhill Lancaster road, Merlin Way – request for 4 x dropped kerbs.	Parish Council supports request. A disabled member of the public has an ability issue accessing their place of work. Potentially to look into alternative funding streams.	Andy to survey the route and report back. Requested a ‘ball park’ figure from Mark Stansby.	Andy Cadwallader & Mark Stansby.
u)	4718 A365 Turnpike – request to extent 40 mph speed limit.	Parish Council supports request. HGV’s are now permitted to travel at 50mph, which is the only change since the ‘A’ road review.	Mark to do further investigation	Mark Stansby

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v)	4719 Melksham Riverside Drive – request to prevent vehicle access through redundant bus gate.	Town Council supports request.	Mark to come back with price for bollards and removing signs.	Mark Stansby
w)	4728 Snarlton Lane – request for keep clear markings and sign.	Parish Council supports request.	Re-route this to maintenance.	
x)	4733 Melksham Bath Road / Station Road – request to establish new Bus Stop.	Town Council very strongly supports this request. Professional advice to date is that this is not a safe option.	Option to provide an independent safety audit which would cost £1000. Recommendation is that if this is taken forward then the Town Council would fund the safety audit.	Mark Stansby Town Council
7.	Other items			
a)	Handover of Wiltshire Council Speed Indicator Devices Issue 4533 Request for funding of new batteries for SIDs	SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300. Discussion into the costs of operation. Parish Council must submit an Invoice and covering receipts to Highways to claim the £300 from CATG.	Costs of batteries to be met by CATG. Melksham Without to send itemised quote and Andy Cadwallader will retrieve quote from Ringway.	Cllr Baines/ Melksham Without PC
b)	Local Highways Investment Fund 2014 – 2020	Query over exclusion of Ruskin Avenue and Coronation Road from surfacing programme. Melksham Lane in Broughton Gifford is being reviewed. No funding until next financial year	Area Board to note	Cllr While

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8.	Date of Next Meeting: 27th October 2016, venue and times tbc

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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£22,773.53**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to the Melksham Area Board

- To note all updates and issue closures
- Issue 3715 - Melksham Tower Rd, Devonshire PI shared use footpath link - to recommend to the Area Board allocation of £2,991 from CATG funding and £2,991 from the Area Board.
- Issue 3895 Bus shelter outside United Reform Church, Melksham High Street – to recommend to the Area Board allocation of £2,500 from CATG

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funding and £2,500 from the Area Board

- 4532 Request from Parish Council for Berryfield Nameplates – to recommend to the Area Board allocation of £100 from CATG funding and £100 from the Area Board.